

SUBMIT to ERMS

Gender Identity Questionnaire

CDCR Number Date of Questionnaire Institution Housing Last Name

Reason for Completion

- ReceptionCenterIntake
- Requested by Inmate

To be completed during **Reception Center Intake** and/or when the inmate requests to change responses.

Custody Supervisor shall read the following to the inmate:

The following questions have been established to assist CDCR in facilitating respectful communication and determining appropriate housing and services for all inmates. You may consider these questions to be very personal because they relate to your gender identity. However, the answers you provide will play a vital role in appropriately assessing your needs. Although not mandatory, your participation will assist in determining the most appropriate housing and services for you. You should also know that regardless of how you answer these questions today, you can request to change your answers in the future. If you choose not to answer any of these questions, you will not be disciplined for refusing to answer.

1. Which of the following gender identities do you most often use to describe yourself?

2. Do you identify as transgender, non-binary, or intersex?

3. What pronouns should people use when they are referring to you? Check all that apply

- He/Him/His
- She/Her/Hers
- They/Them/Theirs
- No Preference

4. What honorific or title should people use when they are addressing you? Check all that apply

- Mr.
- Ms.
- None
- No Preference

- Inmate is not transgender, intersex, or non-binary, no additional information is needed
- Inmate is transgender, intersex, or non-binary, answer questions 5 and 6

The next two questions are being asked to determine if your case needs to be referred to a Classification Committee for consideration.

5. Custody Supervisor shall read the following to the inmate:

In general, inmates at male prisons are searched consistent with the male inmate search policy and inmates at female prisons are searched consistent with the female inmate search policy. These policies do allow for exceptions due to emergency situations.

The male inmate search policy means that clothed body (pat) searches can be conducted by male or female staff but unclothed body (strip) searches shall be conducted by male staff only.

The female inmate search policy means that clothed body (pat) searches and unclothed body (strip) searches shall be conducted by female staff only.

Would you like to identify a search preference?

Yes, No preference

If Yes, select search preference from drop-
Down:

Male Inmate Search Policy
Female Inmate Search Policy

6. Would you prefer to be housed in a male or female institution?

Male, Female

An email will automatically be sent to the following:

PREA Compliance Manager email, @cdcr.ca.gov

C&PR email, @cdcr.ca.gov

Staff Name

Instructions for completion of the Gender Identity Questionnaire

CDCR Number: Enter inmate number. Upon entry of CDCR number, the system automatically displays Last Name, Institution, and Housing.

Date of Questionnaire: Enter the date the Gender Identity Questionnaire (GIQ) is being completed (defaults to current day).

Institution and Housing: System automatically displays this information. If it is incorrect, enter the correct information.

Reason for Completion: Check the appropriate reason. Reception Center Intake for all inmates during their initial intake screening at a Reception Center. Requested by Inmate can be used at any time when an inmate requests to make a change to their Gender Identity Questionnaire.

Read the statement contained on the form to the inmate before you begin asking the questions.

1. Select "Male", "Female", "Non-Binary" or "No Response" based on the response of the inmate.
2. Select "Yes", "No", or "No Response" based on the response from the inmate.
3. Select all that apply: "He/Him/His", "She/Her/Hers", "They/Them/Theirs" or "No Preference" based on responses from the inmate.
4. Select "Mr.", "Ms.", "None" or "No Preference" based on the response from the inmate.

The box titled "Inmate is not transgender, intersex or not non-binary" (1st box) will be automatically checked if all of following conditions are met:

- Response to question 2 is "No" or "No Response" AND
- Gender identity in question 1 matches the current institution gender designation or "No Response" AND
- Response to question 2 is NOT "Non-Binary"

If the 1st box is checked, click the "Submit to ERMS" button and **no further action is required.**

The box titled "Inmate is transgender, intersex, or non-binary" (2nd box) will be automatically checked if any of the following conditions are met:

- Response to question 1 is "Non-Binary",
- Response to question 2 is "Yes" OR
- Gender identity in question 1 does not match current institution gender designation

If the 2nd box is checked, ask questions 5 and 6.

5. Read the information in Question 5 to the inmate. Select "Yes" or "No Preference" based on the response from the inmate. If the inmate states "Yes", select "Male inmate search policy" or "Female inmate search policy" from the dropdown box based on the response from the inmate.

6. Select "Male" or "Female" based on the inmate's response.

Click the "Submit to ERMS" button. If the 2nd box is checked, the system automatically sends an email to the PREA Compliance Manager and C&PR to notify them that the inmate has identified as transgender, intersex or non-binary. The system will display the default email addresses. If any email address is incorrect, enter the correct email address (name without the extension "@cdcr.ca.gov").

*****Immediately after completing the Gender Identity Questionnaire (GIQ), the Gender Identity field in SOMS shall be updated, both during intake and every time a new GIQ is created. Navigate to SOMS>Offender>Offender Identification>Personal Characteristics>Gender Identity > add inmates response to question #1 in accordance with the "Transgender Gender Identity SOMS Job Aid."**

If the inmate does not provide a response to question #1, the gender identity box remains the gender designation of the institution; example: male institution the gender identity box would be male.

Definitions:

Cisgender

A person whose gender identity aligns with their sex assigned at birth

Cross-Gender

Of the opposite sex assigned at birth. Example of a cross-gender search: male custody staff patting down inmates housed at a female institution that do not have an approved search preference. The approved search preference would be listed as "Male Search Policy" on their Transgender Access Card or CDC form 128-B (signed by the Chief Deputy Warden).

Gender Expression

External manifestations of gender. Expressed through names, pronouns, clothing, behavior, voice, etc.

Gender Identity

Distinct from sexual orientation and refers to a person's internal, deeply held sense of being male, female, both or neither.

Gender Non-Conforming

Gender characteristics and behaviors that do not conform to those stereotypically associated with a person's sex assigned at birth.

Intersex

An umbrella term used to describe natural body variations. Can include external genitalia, internal sex organs, chromosomes, or hormonal differences that transcend typical ideas of male or female.

Non-Binary

An umbrella term for people with gender identities that fall somewhere outside the traditional conceptions of, strictly, either female or male. May or may not identify as transgender; may have been born intersex, use gender neutral pronouns, or may use terms such as gender queer or gender fluid.

Transgender

A person whose gender identity differs from their assigned sex at birth (birth sex).

Transgender Male

A person whose assigned sex at birth was female, but understands oneself to be male.

Transgender Female

A person whose assigned sex at birth was male, but understands oneself to be female

SOMS/ PREA FORM